

SPONSORSHIP FORM



First Name:		
Last Name:		
Address:		
		Town:
County:		Post Code:
Email Address:		
Telephone number:		
Name of Event:		

HOW TO RETURN YOUR SPONSORSHIP MONEY

Returning your sponsorship is quick and easy! You can choose to send sponsorship money to us online, via the post or over the phone, and we'll put it straight to improving lives after brain injury.

- Online via justgiving.com/headwayoxford
- By phone on 01865 670541
- By post with a cheque made payable to 'Headway Oxfordshire' to:
Fundraising Team
4 Bagley Wood Road,
Kennington,
Oxfordshire, OX1 5PL

DON'T FORGET TO ADD GIFT AID



Remind your sponsors that Gift Aid means UK taxpayers can add an extra 25% to their sponsorship at no extra cost to them.



Ensure your sponsors write their full name, home address and postcode on the form so we can claim Gift Aid.



The form must be completed in their own handwriting.

FACTS ABOUT BRAIN INJURY ACROSS OXFORDSHIRE

Number of people affected by brain injury per year in Oxfordshire

3,789

Hours provided by volunteers

1,346

Day attendances within the Activities and Rehabilitation Centre

1,805



Information for donors

- Please ensure you fill out each section in full.
- Please ensure you tick the Gift Aid box next to your address below if eligible.
- Please ensure the details of each donation are recorded accurately in your own handwriting – forms in the same handwriting or printed are not valid for Gift Aid purposes
- In order for us to claim Gift Aid, we need your title, first name, surname, full home address, postcode, Gift Aid declaration and donation amount. (Please note, we cannot claim Gift Aid on Business addresses or multiple donors, E.g. Mr and Mrs Smith.

Full Name + Home address + Postcode + Date collected + ✓ = Gift Aid

Gift Aid – Important information

Headway Oxfordshire can claim an extra 25% back from the government on every donation, without costing you a penny extra. Please tick the box on the form below if you would like us to Gift Aid your donation. Please make sure we can read your full name, home address and postcode. This supports our tax claim and will not be used to contact you. Please be aware that by ticking below you are agreeing to Gift Aid your donation and any donations that you make in the future, or have made in the past 4 years, to Headway Oxfordshire. You are agreeing that you are a UK taxpayer and understand that if you pay less income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on your donations in that tax year (6 April one year to 5 April next) it is your responsibility to pay any difference. We currently receive an extra 25p for every £1 you donate. Other taxes such as council tax and VAT do not qualify.

giftaid it ↓ Tick here for Gift Aid

Title	Initial	Surname	Full home address	Postcode	Amount	Gift Aid	Date paid
Mrs	S	Sample name	1, Example Lane, Oxford	AB12 3CD	£20.00	✓	DD/MM/YY
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