

HEADWAY OXFORDSHIRE
Occupational Therapist and ABI Navigator



Job Description

Hours: Part and full time considered

Pay scale: £26,000 - £28,000 depending on qualification and experience

Place of work: 4 Bagley Wood Road, Kennington, OXON, OX1 5PL

Reporting to:
Lead ABI Navigator

The charity, Headway Oxfordshire is the leading community-based provider of specialist support services for those affected by brain injury across Oxfordshire. We work alongside key stakeholders within health and social care settings, as well as within our own well-resourced facilities and within clients' homes and communities.

Aims of the post:

We are seeking an Occupational Therapist to join our growing team. This is a fantastic opportunity to work in a friendly and creative environment where you will be able to make an impact on individuals lives and support the organisations operational development.

You will be working with clients who are recovering from brain injuries and helping them to regain their abilities so that they can become more independent within their community.

You will be a core member of our highly professional and supportive team, conducting physical assessments of clients, developing treatment plans, assessing work and home environments, and developing rehabilitation programs.

The successful candidate will be able to demonstrate up-to-date knowledge of treatment practices, planning and report writing as well as either direct experience of working with brain injury or transferable skills and experience that will inform this work.

Tasks and Responsibilities:

1. Conducting physical and psychological assessments of clients and developing or following a treatment plan.
2. Assessing home and work environments of clients and deciding what adjustments are needed.
3. Advising on adaptive equipment to help clients with daily activities.
4. Developing physical rehabilitation programs to help clients regain lost skills.
5. Preparing clients for a return to work.
6. Educating caregivers and family members of clients on patient care.
7. Evaluating results and progress of occupational therapy on clients.
8. Maintaining professional knowledge and the technical progress to provide clients with the best treatment program available.
9. Evaluating patient condition regarding physical and basic mental health.
10. Writing and maintaining accurate formal reports to inform case management and/or legal requirements.
11. Acting as the central OT specialist resource within our team and as a professional representative to outside agencies.

Person Specification

Essential criteria	Desirable
Fully qualified and registered to practice as an Occupation Therapist	Qualifications in/experience of working with Neurological conditions
Experience of working with disability in either voluntary sector or statutory sector settings	Experience of working with neurological conditions within either statutory or voluntary sector
In possession of up-to-date knowledge of treatment practices and physical therapy programs	Experience of training, supervising and managing staff within a health and/or social care role
Experience of assessing complex client needs	Experience of assessing complex neurological client needs
Experience of developing focused treatment plans	Experience of developing focused treatment plans around complex neurological conditions
Ability to organise support in relation to individual client focused plans	Experience in supporting people who have impaired cognitive function and varying physical disabilities
	Experience of formal report writing
Experience of advice work or advocacy	Experience of supporting clients 1:1 in the community
Understanding of current Social Care provision	Direct experience of working within social and/or health care provision
	Experience of work in a day service/ hospital/rehab setting
Experience of lone working	
	Good knowledge of the mental capacity act

Experience of developing excellent working relationships with outside agencies	Good knowledge of local statutory and voluntary sector.
Experience in risk assessment & safeguarding	
Unlimited access to a vehicle and a full driving license.	
Good level of literacy and numeracy and ability to write/keep accurate reports.	
Ability to work on own initiative and organise own workload	
Ability to work as a member of a small team.	
Ability to communicate appropriately, verbally and in writing at all levels	
Good IT skills	Experience of data inputting and databases
Demonstrable commitment to Equal Opportunities	
An understanding of the requirements of record keeping and information sharing as per GDPR	
Ability to travel around the county and access a variety of buildings	